

Stamford Faculty Council Meeting
February 13, 2023, 7:00 PM Eastern Time (US and Canada)
Minutes by Jonathan Gilbert

SFC Attendees: Jonathan Gilbert, Claudia Kraemer, Kevin McEvoy, Christina McElroy, Felice Lesser, Bill Schwendner, Johanna Ortner, Marie Ruiz Martinez, Beth Ginsberg, Phil Dwire, Sam Shoonmaker

Guest Attendees: Rhea Hirshman

GUEST SPEAKER: None

OPEN COUNCIL DISCUSSION

- I. Approve 1/23 Minutes
 - A. Bill motions, Kevin seconds, no abstains.
- II. Follow-Up Status
 - A. Parking
 - a. Beth had a meeting with Aris. As was stated last month, there are more spots than parking permits.
 - i. As a result, ticketing has been increased.
 - ii. The idea that the school may increase in size over the coming years was addressed.
 1. There needs to be a plan to address increased parking with an increase of community members.
 - B. UCPD
 - a) EMR certified (CPR / Defibrillators trained)
 - i. The appropriate response it to call 911 first. Dispatch will send appropriate responses.
 - ii. Group members still agree that response time is not immediate and faculty training or on campus medical personnel should be hired.
 - b) Looking into Defibrillator class for training.
 - i. Claudia mentions that a group of pre-med students have organized a CPR class which will be open to faculty.
 1. Claudia is waiting for a flyer, once created, Claudia will forward to Bill, then to faculty.
 - C. Faculty Colloquia (aka Lunch & Learn) was welcomed by Jennifer. The plan is resume this term.
 - a. No date has been set.
 - i. As Felice says, food will not be provided.
 - D. Adjunct profiles to be added to Stamford Directory
 - a. Bill asked for this semester and was told this will happen.

- i. General consensus among faculty agree that not including adjunct information is insulting and desperately needed.
- III. Proposed By-Law changes.
 - A. Proposed Changes
 - I. Beth and Claudia had been tasked with amending the SFC by-laws.
 - II. In sum, changes were made to the number of representative members (13 to 9).
 - A. Complete details listed in google sheet document.
 - III. Beth points out that the changes would not apply until next year (fall '23), after the election cycle.
 - IV. Kevin motions to approve changes. Bill seconds. No abstains.**
- IV. Current Membership Changes
 - A. Rogerio has left the SFC (open slot on council). There is an open slot for the school of business.
 - I. Bill points out that he sent an email to the faculty regarding open membership, but no one responded to the emails.
 - B. Current members
- V. Future Guest Speaker Plans [Speaker List](#)
 - A. Next: CETL
 - a. Tina Huey is coming for the march meeting.
 - i. Given the resources produced by CETL and support for faculty, Tina will give a presentation for faculty.
 - ii. Several topics will cover the uniqueness of the Stamford campus.
 - 1. In-person v. remote, technology & resources, commuter student needs, etc.
 - iii. Bill asks if there is class on how to utilize the classroom technology more efficiently.
 - 1. Rhea says that Stamford IT will assist if asked.
 - 2. Beth says the programs (like collaborate) can be covered by CETL but does not cover hardware.
 - b. April 10th will host Aris Ristau
 - i. Aris is now the full-time, Director of Operations. He is present 2-3 days a week on campus.
 - ii. Aris is hoping for an open dialog with the SFC and is hoping to engage with the faculty.
 - iii. Beth asks Bill & Johanna if they can send an email reminder to both Aris and Tina with meeting details and links.
- VI. SFC Webpage Status
 - A. [Council Bios](#).
 - a. Bill reminds the members to send bios & pics to Jonathan.
- VII. Campus Director
 - A. SFC co-presidents meeting with Jennifer should be scheduled for the Spring ('23)
 - a. Claudia asks about the necessity given the opportunities with the 'coffee hour with Jennifer' & department heads meetings.
 - i. Beth says that she will phrase the question, 'is there anything you want to tell us/ something the SFC can do to help?'

- B. Invite Jennifer to SFC meeting? Sp 2023
- VIII. Fall '23 Elections
 - A. New members Communication was sent out with no response.
 - a. Members agree that recruitment is low and difficult. Changes to by-laws should help ease pressures to maintain members.
 - B. Presidents
 - a. Beth reminds the members that new presidents have to be chosen. She recommended Claudia and/or Kevin.
 - i. Kevin defers the conversation to other members.
 - b. As Bill points out that this conversation (presidential election) needs to be determined before the Fall, as he will not continue.
 - c. No volunteers in the group.

New Business

- I. Rhea asks if the student use of ChatBot is considered plagiarism.
 - A. Beth says she should reach out to Erica to clarify the rules on plagiarism.
 - B. Johanna says that she includes the details of academic integrity (link) in her syllabus.
 - I. (listed in chat) – <https://community.uconn.edu/academic-misconduct/>
 - B. Kevin points out that the university will likely side with the student and definitive proof will be needed to cite the student for misconduct.
 - C. Rhea goes back to the question, does this process go to Storrs?
 - I. Claudia responds with, yes.
 - D. Bill says that that the faculty has the right on how to address it and how far they want to escalate it.
 - E. Jonathan points out that the details from Erica's SFC guest speech is available on the SFC minutes (posted on SFC website) and can use Erica to clarify the process.
- IX. Marie updates the SFC on the LantinE club to Wednesday 5:30-7 and 3:30 -5 on Thursday in room 242. (There will be food)
 - A. Marie asks that faculty remind their students to come forward if they can help.
 - B. Portuguese speakers are still needed.
- X. Felice says that on Feb 27 at 2:00 pm in rm A1 – there will be a special dance performance.
 - A. Bill says he will assist distributing information once a flyer is developed.

Executive

- I. Phil says that they are moving away from google and onto MS office 365.
 - A. Beth points out that this information should be shared with CETL. She asks if it is possible to get more information and when it will be available for public consumption.

- I. Phill will follow-up, but does not believe the news will be ready and distributed to the public prior to the March (CETL) meeting.