

Stamford Faculty Council Meeting  
January 23, 2023, 7:00 PM Eastern Time (US and Canada)  
Minutes by Jonathan Gilbert

**SFC Attendees:** Jonathan Gilbert, Claudia Kraemer, Kevin McEvoy, Christina McElroy, Felice Lesser, Bill Schwendner, Johanna Ortner, Marie Ruiz Martinez, Beth Ginsberg, John White

**Guest Attendees:** Mars Plater, Patti Ritter

**GUEST SPEAKER:** None

### **OPEN COUNCIL DISCUSSION**

- I. Approve 11/30 Minutes
  - a. Bill motions, Marie seconds.
  - b. No abstains.
  - c. All others approve.
- II. Approve 12/12 Minutes
  - a. Claudia motions, Marie Seconds
  - b. Christina, Felice, Beth, Bill abstains.
  - c. All others approve.
- III. Follow Up Status
  - a. Reserved faculty parking spaces
    - i. Aris does not think there should be a problem.
      1. There are less permits than spots in the lot.
        - a. There will be an increased parking surveillance and ticketing.
      2. 10 spots for Blvd apartments were given back to UCONN
      3. 10 additional spots will be given back to UCONN in the near future.
    - ii. Beth Asks who handles visiting parking and the number of visitor parking permits? How is this number determined? On Tuesday there was an event and there was little parking available.
      1. Bill will follow up with Aris
  - b. Health services – Bill reached out to Jennifer regarding a fulltime health professional on campus. The purpose is to help give vaccines and assist with student health concerns.
    - i. Given the proximity of the Stamford Hospital, there is no need for a dedicated health professional on campus.
    - ii. Given Target, CVS, and other places the vaccines, there is no need to have a clinic on campus.
    - iii. Christina asks if the police have first aid or EMT training, given they are first responders.

1. Bill will follow up with Jennifer and the police.
  2. Kevin points out the emergency services can move an individual to the hospital if need be.
  3. Beth asks if we could find the protocols for emergency.
  4. Christin points out that the typical response time is within 7 minutes.
- iv. Claudia, Kevin, and Beth agree that there are other points (other than emergency services) that may require greater attention from the SFC.
- c. Were there any other follow up news?
    - i. No.
- IV. Future Guest Speaker Plans [Speaker List](#)
- a. Next: CETL (unassigned)
    - i. Beth will reach out and see if the 2/13 or 3/20 times will work.
  - b. Anyone can submit options for future guest speakers.
- V. SFC Webpage Status
- a. [Council Bios](#)
    - i. Bill reminds the group that all members that need to have a Bio or picture uploaded to the website should reach out (email) Jonathan.
  - b. Availability
    - i. Setup the public minutes on website.
      1. Jonathan says he will have them posted by the next meeting.
    - ii. Beth asks if future events can be posted on the website as well.
      1. Jonathan will look into posting a calendar or something but may be beyond his skill set.
  - c. Publicity on campus of SFC
    - i. Thoughts? Any volunteers to construct a poster of flyer?
      1. No volunteers for designing a poster.
      2. Claudia asks where this will be placed?
        - a. Bill suggests placing them in faculty mailboxes.
          - i. Claudia says physical mail gets overlooked.
        - b. Bill suggests an email reminder.
          - i. Claudia suggests publicizing SFC events and content on website.
        - c. Kevin's Branding work can be added to the website.
          - i. Bill asks if the logo can be sent to Jonathan and if Jonathan can post it.
      3. Beth suggests putting the logo on the website and a poster on the flyer walls & office doors.
      4. Bill will add the SFC website to the listserve.
- VI. Campus Director
- a. SFC co-presidents meeting with Jennifer? Sp 2023
  - b. Invite Jennifer to SFC meeting? Sp 2023
- VII. Fall '23 Elections
- a. New members
    - i. Johanna will leave for the next two years. 1 more seat will be open.
    - ii. The SFC needs to clarify Rogerio's position.

- iii. Claudia asks if the by-laws have to include representation from each department.
          - 1. Beth proposes that we amend the laws to increase participation.
            - a. Bill asks that Claudia and Beth work on a new sentence for inclusivity on the SFC.
      - b. Presidents
        - i. Beth will take a leave as President and may remain as a member.
          - 1. She openly asks if any other members, pointing out Claudia, if they want to take the role.
        - ii. Bill agrees to take a leave of absence.
- VIII. SFC [Schedule / Guest Speaker](#)
  - a. Next meeting 2/13/23

### **NEW BUSINESS**

- IX. Jennifer asks that a SFC member join the search committee for Faculty Director for LCI-Stamford
  - a. Marie volunteers to assist and requests that someone sends her the details of the job description.
    - i. Bill will let Jennifer know and cc Marie
- X. Felice asks if we could get the “lunch and learn” program going again.
  - a. Bill asks if Felice could send an email to Jennifer asking.
- XI. Marie has been working with the LatinE club to help get Spanish and Portuguese language speaking students to volunteer as a tutor in STEM.
  - a. If you have a student, please have them write to Marie.