

Stamford Faculty Council Meeting
September 12, 2022, 5:00 PM Eastern Time (US and Canada)
Minutes by Jonathan Gilbert

SFC Attendees: Carol Wetmore, Bill Schwendner, Claudia Kraemer, Kevin McEvoy, Rogerio Victor, Marie Ruizmartinez, Beth Ginsberg, Johanna Ortner

Guest Attendees: David Anderson, Michael Saccucci, Matt Samelson, Zoom handle: 'gong'

GUEST SPEAKERS: None

OPEN COUNCIL DISCUSSION:

- I. Approve 4/25 Minutes: Bill motions to approve. Claudia seconds. Kevin and Jonathan abstain. No objections.
- II. Approve 8/29 Minutes: Bill motions to approve. Johana second. Rogerio and Kevin abstain. No objections.
- III. Campus Director will attend October 10 SFC Meeting
 - a. Need agenda topics. Bill recommends reaching out to Jennifer for topics. Claudia suggests asking how Jennifer wants to set rules and run the next meeting and any subsequent meetings. Members agree to establish open dialog and exchange.
 - b. Carol reiterates the point of SFC duties to relay information given the delicate circumstances of Stamford campus (growth, community, etc).
- IV. Director Discussions (Jennifer/Beth/Bill)
 - a. Campus Town Hall, 9/15: The focus of the meeting is 'Meet and Greet'.
 - b. Campus Town Hall, October will include Officer Mickens. Campus safety for active shooter information. This is in leu of an SFC meeting. Its possible to develop another meeting for the SFC later in the semester.
 - c. UPD will provide in person security training sometime this fall.
- V. Adjunct faculty recognition will be added to FTE/Staff Recognition Awards Ceremony
 - a. There is no current recognition or award for adjuncts – Bill recommended to Jennifer to include adjuncts into the [Employee Recognition Program](#). Jennifer asks the council what else should be included in the program to address any inequity amongst faculty and staff.
- VI. Future Guest Speaker Plans:
 - a. [Speaker List](#)
 - b. Emily sears from CSD. Because Emily attended as a guest speaker last semester, Claudia asks what subjects were going to be covered. The topics will be to help

serve the few faculty council members as well as any faculty that attends the SFC meeting.

- c. Members from community standards. Idea is to cover cheating and academic integrity and provide advice for faculty. Claudia offers to contact members from Community Standards.
- d. Library. Beth will contact Phara from the library to address any changes or info for faculty members.
- e. Bill opens the opportunity to all other attending faculty to bring suggestions for additional guest speakers.

VII. 2022-2023 AY SFC Membership

- a. Stephanie Rugg moved on / Felice on sabbatical until spring, meaning there are 12 of 13 positions filled and 1 slot open.
- b. Nobody is representing Engineering on SFC. Despite calls, no one is willing.
- c. Beth suggests the attending faculty (non-members) volunteer as a member of the SFC. David asks whether adjuncts can be a part of the SFC. Claudia reminds the group that there must be a balance between full-time and adjunct faculty. Currently 6 members are adjuncts and 6 full-time. David volunteers if there is a need. Bill suggests that David write an email to any SFC member.
- d. Claudia asks if anyone reached out to DMD. Kevin reminds the group that members should not be administrators. Members should primarily have teaching responsibilities. Claudia announced that Matt Worwood is no longer the director of DMD and is eligible for members. Beth reminds the group that Felice represents arts, and no member was interested in a position. Kevin suggests reaching out to DMD and Claudia volunteers.

VIII. SFC [Schedule](#)

- a. Changes acknowledge the addition of a 11/30 meeting.

IX. New Business

- a. Beth brings attention to the handicap accessibility of the new, large second floor hallway doors. There are no pneumatic buttons. Council recommends reaching out to Danny – head of operations. Bill offers to reach out to Danny and ask about ADA rules governing doors. David Anderson points out that the exterior door button does not work.
- b. David Anderson offers meditation for students or faculty. Beth suggests reaching out to Gale. Claudia points out that Gale only represents students and should be brought up to Jennifer, possibly during the October meeting. Bill suggests rm 139 as an open space. While yoga mats would work well, chairs may be an acceptable alternative.
- c. Marie asks if chemistry can change class load for Fall semester. With Stephanie leaving, additional strain is put on the rest of chemistry faculty. Claudia advises to reach out to the department. Beth reminds Marie that they may be violating their contract if there are added classes. Claudia suggests building a schedule to reflect current faculty and submit. If its not approved, then address it with the

department, and finally the union rep. Several members agree that you must speak up and be definitive with the administration responsible for scheduling. Claudia recommends reaching out to Maxine and Terry to discuss the spring schedule before it is posted.