

Stamford Faculty Council Meeting
Oct 11, 2021 07:00 PM Eastern Time (US and Canada)
Minutes by Stephanie Rugg

OPEN COUNCIL DISCUSSION

- I. Approve 9/23 Minutes (attached)
 - a. Motion by Carol Ann
 - b. Seconded by Jane Perry
 - c. Approved by all
 - d. Only Members in attendance
- II. Beth nominated as SFC member on Director Search
- III. 1st Meeting with Interim Director Souder
 - a. His Stamford Town Hall now scheduled Thursday 10/21 at 12:15 pm in GenRE Room 109
- IV. 2nd Upcoming Meeting with Interim Director Souder
 - a. Date? Bill will discuss with Director Souder to find a date, preferably after the town hall meeting.
 - b. Discussion Points
 - i. COVID Status / Policing. Is UConn providing/requiring testing for nonvaccinated students and faculty (esp. commuters)?
 - ii. Dance studio space
 1. Update from Felice. There is a possibility for a place now (Y), and discussions for future.
 - iii. Re-institute Outside Speaker Fund
 1. Update from Felice. Director Souder is looking into this.
 - iv. Class capacity / Request Stamford ask Instructor if class can expand – making this a policy rather than the exception. It is a possibility that class sizes are maxed based on class room capacity.
- V. Continued SFC Awareness/Branding
 - a. Need flyers emailed to Stamford Faculty for 10/28 Guest Speaker/SFC meeting
 - i. Beth will reach out to Kriti with bios/pictures for flyer
 - b. Are we abandoning putting flyers in mailboxes? Yes, email only.
 - c. Web Page Update – no update
 - d. Council Bio's due to Meredith
 - e. Where to place SFC minutes (besides Web hosting)? At this point the minutes will be emailed to anyone who requests them, but they will not be emailed to all faculty.
 - f. No more in-person meetings, only through zoom. Marie offered room in her office for anyone who wants to meet. Reach out to Marie if you want to meet in her office.
- VI. Updated SFC Email Distribution List
 - a. Aligned with Fall 2021 term
 - b. Changes due 10/8
 - c. Ground rules still apply (just Stamford Instructors / UConn Phonebook source / No TAs/Grad students / No Stamford Admin)
 - d. Council members – please look over the list to ensure list is complete.
- VII. Upcoming Guest Speakers

- a. Nancy Bilmes / Tara Malone (Career Services) 10/28 Call
- b. Phara Bayonne, Library Services, 11/18 Call
- c. Mike Bailey from AAUP. Bill will reach out to Mike to see if he could discuss COVID issues.
- d. Possibility – Mental Health Services to determine what is available for the students Marie will reach out and get a list of services, then we will send it to faculty.

VIII. Sunshine Fund

- a. Idea: Faculty contributes small amount of money to fund, SFC can send card/flowers
- b. Kimberly Fearney (Associate VP & Chief Compliance Officer) indicated the following:
 - i. UConn Ethics rules allows for gifts to be given between colleagues and supervisors/subordinates. For “major life events” such as birth, adoption, funeral, etc. there is a limit of \$1,000. For other events, the limit is under \$100.
 - ii. Regarding collecting and keeping cash or money talk with your fiscal officer to make sure it’s being done appropriately.
- c. SFC to manage the \$funds?
- d. Email to Stamford Faculty. Wording is important. Voluntary. Should donation be anonymous?
- e. Rules about solicitation? Not likely an issue but something to consider.
- f. Who is the fiscal officer?

IX. Next meeting, Thursday, 10/28, 430pm (~~In person~~/Zoom)

- a. ~~Need a better room / technology~~

NEW BUSINESS

Stamford faculty questions/requests

EXECUTIVE DISCUSSION (CLOSED MEETING)

- Stephanie will be going on maternity leave, so request for a volunteer to take minutes. Johanna Ortner has volunteered.